

जोगिन्द्रा केन्द्रीय सहकारी बैंक मर्यादित
मुख्य कार्यालय: न्यू कथेड,
नजदीक एच.आर. टी. सी वर्कशॉप
सोलन हि.प्र. -173213
दूरभाष: 01792-220305, 225690
फैक्स : 01792-222715
ई-मेल: headoffice@jccb.co.in



**Jogindra Central
Cooperative Bank Ltd.**
Head Office: New Kather,
Near HRTC Workshop
Solan H.P.-173213
Phone: 01792-220305,
Fax: 01792-222715

Estd: 1924

No. JCCB/ BCF /2025/ 8455

Date:- 23-10-25

Notice Inviting Quotation for Shifting of Security Items from Existing Branch Office Solan situated at 1st floor Near PWD Rest House, The Mall Solan to New Branch Location at Rajgarh Road, Solan.

Jogindra Central Cooperative Bank Ltd., HO Solan intends to Shift it's existing Branch Office Solan situated at 1st floor Near PWD Rest House, The Mall Solan to it's new location at Rajgarh Road, Near Shiva Hospital (Thodo Ground Solan), Kotla Nala Solan, Distt Solan H.P.

In this regard, Sealed tenders are invited from reputed and experienced contractors/firms for the **shifting, dismantling, transportation, and installation** of security items from the existing branch premises to the new branch premises situated at **Rajgarh Road, Solan (Himachal Pradesh)**.

1. Scope of Work :

The scope includes the **safe dismantling (where applicable), secure packing, handling, transportation, and reinstallation/fitting** of the following items:

- Cash Safe
- Lockers
- Strong Room Door
- Air Exhaust Unit (from Strong Room)
- Air Vent (from Strong Room)
- Other items.

All works shall be carried out under supervision of Branch Manager Solan and must ensure **complete safety and security** of the items throughout the process.

2. Site Locations :

- **From (Old Address):** JCCB Solan, The Mall Road Solan, District Solan H.P
- **To (New Address):** Rajgarh Road, Nr Shiva Hospital (Thodo Ground), Solan H.P.

3. Eligibility Criteria :

The bidders must meet the following minimum eligibility requirements:

- Must be a registered firm/company with a minimum of **3 years' experience** in handling and transporting **banking/security equipment**.
- Must have **valid PAN and GST registration**.
- Proven experience in handling similar work for banks or financial institutions is preferred.
- Must comply with all safety norms and statutory requirements.

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4. Documents to be Submitted :

- Quotation with detailed cost break-up.
- Proposed time schedule for completion.
- Undertaking for responsibility in case of damage/loss.

5. Terms and Conditions :

1. **Site Visit:** Bidders must conduct a site visit at both locations to understand the scope before submitting the tender.
2. **Timeline:** The entire shifting work must be completed within **2-3 working days** from the date of Work Order or as intimated by concerned officer.
3. **Damage Liability:** The contractor shall be responsible for any **loss or damage** to the items during dismantling, transport, or reinstallation.
4. **Work Supervision:** The work will be carried out in the presence of authorized bank personnel from Branch Office Solan.
5. **Payment Terms:** Payment shall be made after successful completion of the job and submission of the bill, subject to certification by the Branch Manager.
6. **Bank's Right:** The Bank reserves the right to reject any or all bids without assigning any reason.

6. Submission of Bids :

Interested and eligible vendors may submit their **sealed quotations** superscribed as: **"Tender for Shifting of Security Items – Branch Relocation, Rajgarh Road, Solan"** to the following address on or before **24th November 2025 upto 04.00 PM.**

7. Contact for Clarification / Site Visit

For any clarification or to schedule a site visit, please contact:

Section Incharge
Establishment Section
Phone: 01792-220305
Email: estt@jccb.co.in

8. Tender Opening

The sealed bids will be opened on **25th November 2025** in presence of available bidders at the Head Office New Kather, Nr HRTC Workshop, District Solan HP.

Incharge Establishment